

To:
From:
Date:
Subject: Request for CAGC Membership funding

Dear [Manager/Supervisor Name],

I am requesting financial support for a _____ membership in the Canadian Association of Genetic Counsellors (CAGC) ([website]). The CAGC is the trusted voice of genetic counsellors in Canada and promotes the essential contribution of genetic counsellors within health care, the public, and other professions. The organization advocates for progress on issues impacting our profession while also providing valued, practical, and trusted clinical and professional resources.

Membership in the Canadian Association of Genetic Counsellors (CAGC) provides access to a national network of over 400 genetic counsellors and a range of professional resources that support high-quality, evidence-informed patient care. Through access to current practice standards, continuing education, peer expertise, and national collaboration opportunities, CAGC membership strengthens clinical practice while supporting professional growth, innovation, and organizational excellence.

I would like to propose the following funding options for consideration:

▼ **Option 1: Individual Membership Support**

Provide funding for an individual annual membership for Insert name/role.

Membership categories and fees are as follows:

- \$172.50 — Full Member (early bird rate)
- \$94.88 — New Graduate Full Member
- \$172.50 — Associate Member
- \$82.23 — Emeritus Member

Key Benefits of an Individual CAGC Membership

- 1) Access to national expertise through a network of genetic counselling professionals for consultation, knowledge sharing, collaboration, and peer support across clinical, laboratory, research, industry, and academic settings.
- 2) Evidence-informed practice and innovation supported by current guidelines, standards, policies, educational resources, and emerging best practices in genetics and genomics.
- 3) Cost-effective professional development through complimentary educational webinars, continuing education opportunities, and discounted registration for the Annual Education Conference (AEC).
- 4) Enhanced organizational performance through timely access to peer expertise, practical resources, and collaborative problem-solving that supports clinical services, laboratory operations, medical affairs, research, product development, and other genetics-related functions.
- 5) Workforce development and retention through mentorship, leadership, committee participation, and networking opportunities that foster employee engagement, career growth, and professional satisfaction.
- 6) Research, innovation, and partnership opportunities including collaboration on national initiatives, multidisciplinary research and knowledge translation.
- 7) Professional credibility and external engagement by supporting employees' connection to Canada's national professional association for genetic counsellors, demonstrating a commitment to excellence, lifelong learning, and professional standards.
- 8) Strategic insights into the Canadian genetics landscape through access to national workforce data, practice trends, and professional advocacy that can inform workforce planning, service development, product strategy, and organizational decision-making.

▼ Option 2: Department/Facility-Wide Membership Support for Genetic Counsellors

Insert names and roles.

Funding CAGC membership for all genetic counsellors within the department/facility represents a relatively small investment with broad organizational impact. Department-wide membership demonstrates a commitment to professional excellence, supports workforce development, and strengthens our organization's connection to the national professional community. Providing equitable access to membership ensures that all team members can contribute to and benefit from advances in the profession, helping to foster a culture of continuous learning, collaboration, and innovation that ultimately supports the department's strategic goals.

Key Benefits of Department-Wide CAGC Membership

- Enhanced clinical collaboration and knowledge sharing through participation in a national network of over 400 genetic counsellors and access to specialty Communities of Practice.
- Cost-effective professional development for all staff through complimentary educational webinars, member resources, and discounted Annual Education Conference registration.
- Improved efficiency and problem-solving capacity by providing all genetic counsellors with access to peer consultation, shared expertise, and the national listserv.
- Strengthened workforce engagement, retention, and succession planning through mentorship, networking, and leadership development opportunities available to all team members.
- Increased opportunities for research, innovation, and quality improvement through access to funding programs, national initiatives, and collaborative projects.
- Access to national workforce and practice data to support strategic planning, benchmarking, advocacy, and program development.
- Maximized return on professional development investment by ensuring that every genetic counsellor has equitable access to resources, education, and professional support throughout the year.

Cost-saving and professional benefits of membership include:

Event / Product	CAGC Member Rate	Non-Member Rate	Member Savings
Educational Webinars	Free for Education series, \$149 for Encore webinar	Not available, \$169 for Encore webinar	\$20, plus 4-6 free webinars (charges for CEU application)
Professional Status Survey (PSS)	Free	\$230.00	\$230.00

Conference Registration	Member Rate (\$725 AEC early bird)	Non-Member Rate (\$900 AEC early bird)	Savings Vary by Conference (\$175 for AEC)
Total Savings	---	—	Varies based on participation, but estimated to be over \$425 in addition to 4-6 free webinars to earn education credits.

Overall, CAGC membership represents a cost-effective investment in professional development, collaboration, and evidence-based practice that benefits both clinicians and the organization as a whole.

I appreciate your consideration of this request and would welcome the opportunity to discuss these options further.

Sincerely,

List of Key Member Benefits and Resources

Resource / Program	Description
CAGC Research Award	Apply for up to \$5000 funding to support research that advances and impacts the genetic counselling profession.
Knowledge Dissemination Bursary Funding Award for Non-Genetics Conference)	Apply for up to \$750 funding to attend a conference outside the genetics field.
Find a Genetic Counsellor / Genetics Clinic Search	Access contact information for genetic counsellors, genetics clinics, and other members.
Job Search	Explore employment opportunities for genetic counsellors across Canada.
Coffee Chats	Participate in discussions on relevant topics and issues affecting the profession.
Mentor Program	Build relationships between new and experienced genetic counsellors through mentorship.
Professional Status Survey	Access insights into the profession, including roles, salaries, and work environments.
Communities of Practice	Learn about and grow your network in national specialty groups focused on areas of practice and interest.
Online courses	CAGC hosts a webinar series and online courses for continuing education
Discounted conference membership rates	As noted above, registration for the annual education conference is available at a discounted rate for members

Practice resources	Access to clinical care resources by practice area
CAGC Listserve	Connection to a vast network of genetic counselors across Canada, sharing knowledge and innovation in practice.
Awards	Nominate and recognize peers and mentors
Professional networking	Join a CAGC Community of Practice